

7 March 1984

MEMORANDUM FOR: Executive Officers, Directorate of Intelligence  
Executive Officer, National Intelligence Council

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FROM:Coordinator for Academic Affairs, PAO

SUBJECT: Foreign Affairs Research Projects -- Revised Proposals  
Format for Department of State

1. During a discussion I had on 2 March with Mr. Raymond Platig, Director, Office of Long-Term Assessment and Research/INR and his special assistant, Barbara Morlet, they pointed out that the format which Agency components are using in submitting FAR proposals for review and approval by the Department is outdated. They requested that we employ the revised (but undated) format reflected in the attached document.

2. The essential differences which I perceive in the revised format include the addition of a sub-section calling for the names of principal researchers beyond the primary contractor (3.c.); more detailed information concerning the project and field work abroad (sections 4 & 5); an indication of the proposed disposition of the resulting reports (7.b.); and the addition of a comments section which should address the question of contractor cover.

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Attachment:  
As stated